



NEW MLS ACCESS NON-LICENSED APPRAISAL ASSISTANT APPROVAL AND CHANGE FORM

***This form is for appraisal assistants. Please contact MLSOK for the form for sales assistants.*

New Non-Licensed Appraisal Assistant

I authorize the Non-Licensed Appraisal Assistant ("Assistant") named below to access the MLS through my Appraiser Membership in MLSOK.

Assistant's Information:

First Name	M.I.	Last Name
Phone	Email Address	

Check box if applicable:

I authorize the Assistant to access the MLS Content on my behalf for the sole purpose of: (a) reviewing MLS Content, (b) sending MLS Content to me, (c) compiling MLS Content into reports, and (d) other activities consistent with assisting me in my regular appraisal business activities.

Released Assistant (if applicable)

I have released the following Non-Licensed Appraisal Assistant: _____

**Please initial below:*

_____ Please apply any prepaid MLS access fees (I understand that pre-paid MLS access fees are non-refundable) from this unlicensed assistant to the new Non-Licensed Appraisal Assistant named above.

_____ I acknowledge there is a one-time setup fee of \$50.00 required on all new MLS Assistants prior to activating an account.

_____ As the Head Appraiser, I acknowledge I am responsible for ensuring Assistant complies with the MLSOK Rules and NLAA Agreement.

By signing below, I represent the foregoing is true and correct. I understand all fees are non-refundable and that I have received the Shared Identity Instruction if I have been granted appraisal agent access.

Appraiser Signature: _____ Date: _____

Appraiser Name: _____

Appraisal Firm Name: _____